OnTime Mobile App

User Guide



Before using the OnTime app you will need to download and install it onto your smartphone. It's available free from your app store and uses minimal data.

For Apple users only - a 12-digit redemption code is required to download the app.

The code will be provided to you by Wilson Security as part of the OnTime app onboarding process, alternatively you may request it from your manager/ team leader who can obtain one for you.

Android

1. To go direct visit <u>https://play.google.com/store/apps/detail</u> <u>s?id=au.com.wilsonsecurity.ontime</u> Alternatively, from your home screen tap Google Play

Tap the search box

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Wilson: OnTime Wilson Security Pty Ltd

Type **OnTime** and **select** it from the options.

2. Tap Install

3. It should appear on your home screen. Accept notifications if prompted.





OnTime Mobile App



Apple			
 On your phone screen, tap App Store 	Å	2. Tap the Profile icon 09:24 1 • Search WEDNESDAY, 18 DECEMBER Today	al ≑ ■

3. Select Redeem Gift Card or Code



4. Choose You can also enter your code manually

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5. Type the **12-digit code** exactly as it appears



6. Hit Redeem



OnTime Mobile App



Redemption codes cannot be shared between users.

The code can only be used one time per person. Each user will require a different redemption code.

7. Enter your Apple ID, hit Sign In



Code not working? Try a few times before contacting your manager/ team leader.

You may be given a different code to try, or referred to IT support for assistance.

8. Tap **OK**



10. Tap Done





11. Success!

9. Hit Agree



12. Choose Allow



